

Vocational Education and Training in QI Course

Preliminary timetable

Course: October 11-13, 2012

Participants arrival October 11 (Thursday)

Course participants will travel to the Course Venue in time to start promptly at 15.00

Day 1 – October 11 (Thursday)

Introduction to teaching QI

14.30-15.00 *Welcome Coffee*

Module 1 – Introduction to teaching QI (2.5h)	Method	Faculty
M1.1 Formal introductions – who we are	Plenary	Faculty
M1.2 Why teaching QI?	Buzz groups	Module leader
M1.3 What is the course about?	Presentation	Module leader
M1.4 Ice breaker	Small groups	Group facilitators
M1.5 Review of group work	Plenary	Group facilitators
End of module 1		

Day 2 – October 12 (Friday)

Principles of teaching and assessment methods, principles of QI

Module 2 – Theoretical background and overview of teaching and assessment methods (3h)	Method	Faculty
M2.1 Teaching and assessment methods and skills - adult learning	Presentation with buzz groups	Module leader
M2.2 Reflection on learning	Small group	Group facilitators
M2.3 Review of group work	Plenary report	Module leader
<i>Coffee break</i>		
M2.4 Personal learning plan as a tool which includes learning needs in QI	Presentation	
M2.5 Personal learning plan	Small group	Group facilitators
M2.6 Review of group work	Plenary report	Module leader
End of module 2		
<i>Lunch break</i>		

Module 3 – Theoretical background and overview of QI methods (2.5 h) preferred one large room	Method	Faculty
M3.1 Basics of QI methods	Interactive presentation	Module leader
M3.2 Quality problem – decide about an improvement need	Small group	Group facilitators
<i>Coffee break</i>		
M3.3 Making an improvement plan	Small group	Group facilitators
M3.4 How to measure the change	Small group	Group facilitators
M3.5 Review of group work	Plenary	Module leader

M3.6 Take home messages	Plenary discussion	Module leader
M3.7 Concluding remarks	Short presentation	Module leader
End of module 3		

Short break		
Faculty meeting – review of day	Gold-fish bowl	

The voluntary goldfish bowl session provides an opportunity for course members to observe the faculty review of the day.

Day 3 – October 13 (Saturday)

Teaching QI and assessment of QI learning

Module 4 – Teaching QI (3 h)	Method	Faculty
M4.1 Teaching QI in GP' office	Presentation	Module leader
M4.2 Use of modern methods in teaching QI	Small group	Group facilitators
M4.3 Review of group work	Plenary	Module leader
<i>Coffee break</i>		
M4.4 Quality Improvement in practice - Quiz	Plenary	Module leader
M4.5 A case based discussion	Small group	Group facilitators
M4.6 Review of group work	Plenary	Module leader
M4.7 Summary of the session	Plenary discussion	Module leader
End of module 4		
<i>Lunch break</i>		

Module 5 – Assessment of QI skills and knowledge (3 h)	Method	Faculty
M5.1 Assessment of QI skills and knowledge	Presentation with buzz groups	Module leader
M5.2 Discussion	Questions and discussion	Module leader
<i>Coffee break</i>		
M5.3 Designing assessment for teaching QI	Small group	Group facilitators
M5.4 Review of group work	Plenary	Module leader
End of module 5		

Reflection and evaluation of the course		
Personal reflections of the course	Plenary	All
End of the course		

*QI – quality improvement

**GP – general practice

***IT – information technology

Departure, October 14 (Sunday)